



COUNTY OF LOS ANGELES
DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

900 SOUTH FREMONT AVENUE
ALHAMBRA, CALIFORNIA 91803-1331
Telephone: (626) 458-5100
<http://dpw.lacounty.gov>

GAIL FARBER, Director

ADDRESS ALL CORRESPONDENCE TO:
P.O. BOX 1460
ALHAMBRA, CALIFORNIA 91802-1460

September 15, 2009

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**AWARD OF CONSULTANT SERVICES AGREEMENT
TO KENNEDY/JENKS CONSULTANTS FOR
DEVELOPMENT OF A COMPREHENSIVE MASTER PLAN
FOR THE LOS ANGELES COUNTY WATERWORKS
DISTRICT NO. 40, ANTELOPE VALLEY
(SUPERVISORIAL DISTRICT 5)
(3 VOTES)**

SUBJECT

This action authorizes the Director of Public Works or her designee to negotiate and enter into a Consultant Services Agreement for the development of a comprehensive Master Plan for the Los Angeles County Waterworks District No. 40, Antelope Valley.

IT IS RECOMMENDED THAT YOUR BOARD:

**ACTING AS THE GOVERNING BODY OF THE LOS ANGELES COUNTY WATERWORKS
DISTRICT NO. 40, ANTELOPE VALLEY:**

Authorize the Director of Public Works or her designee to enter into a Consultant Services Agreement with Kennedy/Jenks Consultants for the development of a comprehensive Master Plan for the Los Angeles County Waterworks District No. 40, Antelope Valley, for a not-to-exceed fee of \$684,000.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The purpose of the recommended action is to develop a comprehensive Master Plan for the Los Angeles County Waterworks District No. 40, Antelope Valley (District), which is comprised of five diverse water systems. The Master Plan will include data collection, resource evaluation, hydraulic modeling, energy usage analysis, developing a long-range capital improvement program for the existing water systems and future developments, and preparing a condition assessment and life cycle costs for the water systems' infrastructure. The Master Plan will allow the District to effectively manage, operate, and maintain its facilities through evaluating the systems' performance and providing a comprehensive recommendation for the systems' improvements.

The consultant will work with the Cities of Lancaster and Palmdale and the County Department of Regional Planning to include in the Master Plan pertinent information from the agencies' general plans. Additionally, comments will be solicited on the draft Master Plan from the cities, town councils, and other stakeholders prior to finalization.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1) and Community and Municipal Services (Goal 3). These will be furthered through the development of a Master Plan for the water systems in the District. The Master Plan will enable the delivery of customer-oriented municipal services and operational effectiveness.

FISCAL IMPACT/FINANCING

There will be no impact to the County General Fund. Funding for the Consultant Services Agreement (Agreement) is available in the Fiscal Year 2009-10 Waterworks District No. 40 Accumulative Capital Outlay Fund (N64). The recommended Agreement is for an aggregate, not-to-exceed fee of \$684,000, which includes a 10 percent contingency for unforeseen additional work. Additional work will not be performed without prior written authorization from the Director of Public Works.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Kennedy/Jenks Consultants was selected in 2006 following the contracting process set forth below pursuant to the California Government Code, Section 4526, et seq.

The Department of Public Works (Public Works) will complete the negotiation of the agreement, including the fee for services, pursuant to the California Government Code, Section 4528.

Kennedy/Jenks Consultants has demonstrated satisfactory compliance with the County of Los Angeles Code Chapters 2.200 (Child Support Compliance Program) and 2.203 (Contractor Employee Jury Service Program).

The Agreement will be based on the form included in the 2006 Request for Proposals, which has been reviewed and approved as to form by County Counsel. Additionally, the Agreement will contain special provisions requiring Kennedy/Jenks Consultants to comply with the Safely Surrendered Baby Law and the standard provisions mandated by your Board.

ENVIRONMENTAL DOCUMENTATION

Award of an agreement is not a project subject to the provisions of the California Environmental Quality Act (CEQA) because the activity will not result in a direct or reasonably foreseeable indirect physical change in the environment in accordance with Public Resources Code, Section 21065, and CEQA Guidelines, Section 15378.

Alternatively, the Agreement calls for data collection and resource evaluation activities that do not result in a serious or major disturbance to an environmental resource, which are part of a study leading to an action not yet approved, adopted, or funded and, therefore, categorically exempt pursuant to Section 15306 of the State CEQA Guidelines.

Any future improvement projects created from the Master Plan will have the appropriate CEQA documents prepared and certified for each individual project.

CONTRACTING PROCESS

Pursuant to the California Government Code, Section 4526, et seq., on August 16, 2006, Public Works sent out a Request for Proposals to develop a select list of engineering consultants to provide design and construction support services for the construction of water system facilities. The proposals were sent to 35 firms, advertised on the County's web page, listed on the Office of Small Business website, and placed in several publications. In their selected order, the firms determined to be best qualified were Tetra Tech, Inc.; Lee & Ro, Inc.; Kennedy/Jenks Consultants; Brockmeier Engineers, Inc.; and CDM.

The firms are assigned work with abridged Requests for Proposals in the selected order. Therefore, Public Works is recommending the award of the agreement to Kennedy/Jenks Consultants, the third firm on the list.

Participation by the Community Business Enterprises (CBEs) is encouraged through Public Works' CBE Outreach Program and the requirement that consultants demonstrate their good faith efforts to utilize CBEs. Kennedy/Jenks Consultants is aware of Public Works' CBE Outreach Program and its proposed CBE participation is on file with Public Works.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

This Agreement will enable the District to develop a Master Plan to more effectively manage, operate, and maintain its facilities, which will enhance the District's water service to its customers by developing projects to improve the reliability of the water supply and pressure.

CONCLUSION

Please return two adopted copies of this letter to the Department of Public Works, Waterworks Division.

Respectfully submitted,

A handwritten signature in black ink that reads "Gail Farber". The signature is written in a cursive, flowing style.

GAIL FARBER
Director

GF:AA:ea

c: Chief Executive Office (Lari Sheehan)
County Counsel
Executive Office